TOWN OF BUFFALO
DISCUSSION AGENDA
October 2, 2024 at 5:00 p.m.

THE BOARD OF TRUSTEES OF THE TOWN OF BUFFALO WILL MEET AT 5:00 PM ON WEDNESDAY, OCTOBER 2, 2024, AT THE HIGH PLAINS RC & D BUILDING, 818 N. HOY STREET, FOR A REGULAR MEETING.

Call to order, roll call, and declaration of a quorum being present.

1. **Discussion & possible action approving the items on the Consent Agenda.**

2. **Discussion & possible action on items removed from the Consent Agenda.**

3. **Discussion & possible action to approve the First Amendment to Lease Agreement amending the existing lease with Harper County Community Hospital and approve the Consent of Prime Landlord to allow HCCH to sublease a portion of the leased premises.**

4. **Discussion & possible action to amend the vacation policy in the employee handbook, specifically to address when new Town employees are eligible to begin using their accrued vacation leave.**

5. **Discussion & possible action to update the signatory list on all town banking accounts to include Brian Bowles, town administrator.**

6. **Discussion & possible action 1) to enter into executive session as allowed under 25 O.S. Section 307(B)(1), to discuss the employment of Johnny Moore and 2) in open session, taking action as appropriate based on the discussion in executive session.**

7. **Discussion & possible action to authorize submitting a vehicle exception request to the Oklahoma Board of Tests for Alcohol and Drug Influence on behalf of Johnny Moore, town employee, to allow him to operate town vehicles within the course and scope of his employment without the town having to install an ignition interlock device.**

8. **Appearances from the audience and/or remarks from the governing body on which no discussion can occur or action can be taken.**

9. **Adjournment.**

This Agenda was posted in prominent public view at Town Hall and the High Plains RC&D Building, 818 N. Hoy Street, Buffalo, Oklahoma (location of the meeting) prior to 5:00 o'clock p.m., on Tuesday, October 1, 2024.

By: _____
Name: Linda Johnson, Town Clerk-Treasurer